

73 Keyboard Shortcuts in Windows

Hope someone finds this info helpful...

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To start, here are the Windows 11 hotkeys you'll probably use most often.

- **Ctrl + A:** Select all items in a window.
- **Ctrl + C** or **Ctrl + Insert:** Copy selected or highlighted item (text, images and so on).
- **Ctrl + V** or **Shift + Insert:** Paste selected or highlighted item.
- **Ctrl + X:** Cut selected or highlighted item.
- **Ctrl + Z:** Undo previous action.
- **Ctrl + Y:** Redo action.
- **Ctrl + N:** When File Explorer is your current window, open a new File Explorer window with the same folder path as the current window.
- **Windows key + F1:** Open "how to get help in windows" Bing search in default browser.
- **Alt + F4:** Close the current app or window.
- **Alt + Tab:** Switch between open apps or windows.
- **Shift + Delete:** Delete selected item permanently (skip the Recycle Bin).

You can use these keyboard shortcuts to open, close and otherwise control the Start menu and the taskbar.

- **Windows key or Ctrl + Esc:** Open Start menu.
- **Windows key + X:** Open the [secret Start menu](#).
- **Windows key + T:** Cycle through the apps (including pinned apps) on the taskbar.
- **Windows key + [Number]:** Open the app pinned in the [number] position on the taskbar. For example, if you have Edge pinned in the first position on the taskbar and you click **Windows key + 1**, Edge will open. If the app is already open, a new instance or window will open.
- **Windows key + Alt + [Number]:** Open the right-click menu for the app pinned in the [number] position on the taskbar.
- **Windows key + D:** Show or hide desktop (**Windows key + ,** will display the desktop briefly).

[Windows 11 also has several ways to take a screenshot](#), including three different keyboard shortcuts.

- **PrtScn:** Take a screenshot of your entire screen and save it to your clipboard.
- **Windows key + PrtScn:** Take a screenshot of your entire desktop and save it to a folder on your computer.
- **Windows key + Shift + S:** Open Snipping Tool menu to take a screenshot of only a section of your screen.

These shortcuts control how individual windows act on your desktop, including virtual desktops.

- **Windows key + M:** Minimize all open windows.
- **Windows key + Shift + M:** Restore minimized windows.
- **Windows key + Home:** Minimize all windows except the selected or currently active window.

- **Windows key + Up arrow:** Maximize selected window.
- **Windows key + Shift + Up arrow:** Maximizes the active window vertically while maintaining its width.
- **Windows key + Down arrow:** Minimize selected window.
- **Windows key + Left arrow:** Snap selected window to the left half of the screen.
- **Windows key + Right arrow:** Snap selected window to the right half of the screen.
- **Windows key + Alt + Up:** Snap selected window to top half of the screen.
- **Windows key + Alt + Down:** Snap selected window to bottom half of the screen.
- **Windows key + Shift + Left arrow or Right arrow:** Move selected window to the left or right monitor.
- **Windows key + Tab:** Open Task view ([virtual desktops](#)).
- **Windows key + Ctrl + D:** Add new virtual desktop.
- **Windows key + Ctrl + Right arrow:** Move to the next virtual desktop (to the right).
- **Windows key + Ctrl + Left arrow:** Move to the previous virtual desktop (to the left).
- **Windows key + Ctrl + F4:** Close current virtual desktop.

These keyboard shortcuts use the Windows logo key to perform various tasks, such as launching both Windows and third-party apps.

- **Windows key + A:** Open the [Action Center](#).
- **Windows key + S:** Open Cortana in text mode, so you can type in the search bar. (**Windows key + Q** does the same thing.)
- **Windows key + C:** Open [Microsoft Copilot](#)
- **Windows key + E:** Open [File Explorer](#).
- **Windows key + F:** Open the Windows 10 Feedback Hub.
- **Windows key + Ctrl + F:** Search for PCs on a network.
- **Windows key + G:** Open the [Game bar](#).
- **Windows key + H:** Open the Share sidebar.
- **Windows key + I:** Open the [Settings menu](#).
- **Windows key + K:** Open the Connect sidebar (for connecting to new Bluetooth devices or Miracast).
- **Windows key + L:** Lock your computer.
- **Windows key + O:** Lock screen orientation.
- **Windows key + P:** Open presentation or projection sidebar.
- **Windows key + R:** Open the Run window.
- **Windows key + U:** Open [Ease of Access](#) center.
- **Windows key + W:** Open the [Windows Ink Workspace](#) for scribbling on tablets or touchscreen laptops.
- **Windows key + (+) or (-):** Zoom in and out with magnifier.
- **Windows key + Esc:** Exit magnifier.

The F keys at the top of your keyboard can perform a number of actions when used with other keys, but they're also useful on their own.

- **F2:** Rename a selected item.
- **F3:** Quickly search for files in File Explorer.
- **F4:** Highlight the address bar in File Explorer.

- **F5:** Refresh your active window.
- **F6:** Cycle through elements (tab, buttons, search bar, etc.) in a window or your desktop.
- **Alt + F8:** Show login password on the start screen.
- **F10:** Activate the menu bar in the active window.

You can use these keyboard shortcuts inside the [Windows Command Prompt](#).

- **Ctrl + C** or **Ctrl + Insert:** Copy selected text to the clipboard.
- **Ctrl + V** or **Shift + Insert:** Paste copied text inside the Command Prompt.
- **Ctrl + A:** Select all text on the current line. (If the current line has no text, all text inside the Command Prompt will be selected.)
- **Ctrl + Up** or **Down:** Move screen one line up or down.
- **Ctrl + F:** Search Command Prompt via Find window.
- **Ctrl + M:** Enter Mark mode (allows you to select text with mouse). Once Mark mode is enabled, you can use the arrow keys to move the cursor around.
- **Shift + Up** or **Down:** Move cursor up or down one line and select text.
- **Shift + Left** or **Right:** Move cursor left or right one character and select text.
- **Ctrl + Shift + Left** or **Right:** Move cursor left or right one word and select text.
- **Shift + Page Up** or **Page Down:** Move cursor up or down one screen and select text.
- **Shift + Home** or **End:** Move cursor to beginning or end of current line and select text.

Ctrl + Shift + Home/End: Move cursor to beginning or end of screen buffer and select text and beginning or end of Command Prompt's output.